



Mission Statement of Collegium Charter School

The Collegium Charter School Community will work tirelessly to ensure the highest possible futures for our students, to nurture them, to empower them to recognize in themselves uniqueness and talent, to initiate in them scholarship and responsibility, and to develop in them the desire for a lifetime filled with optimism, generosity, character and confidence.

Our goal will continually be to prepare each student for the rigors of college life and to hold ourselves and our students accountable for our mutual success.

Board of Trustees Regular Public Meeting Minutes

Thursday, April 21, 2016

435 Creamery Way, Exton, PA 19341

Viktor Ohnjec, President

Antoinette Rath, Ed.D., CEO

Latsha Davis and McKenna, P.C. Solicitor

A. Meeting Called to Order by the President at 7:00pm.

B. Notice of Meeting: In compliance with the Pennsylvania law and the By-laws of the Board of Trustees, the date, time and location of this meeting have been published in The Daily Local News, the Collegium website and on the Collegium calendar.

C. Pledge of Allegiance

D. Board of Trustee Roll Call:

Name	Present	Absent
Viktor Ohnjec	x	
Jamie Bruton	x	
Dr. Tony Drager	x	
John Jackson	x	
Nicole Anderson		x
Carolann DiMaggio		x
Dr. Chris Finnin	x	
Chris McHenry	x	

E. Approval of Minutes:

Move that the minutes of the March 17, 2016 Regular Public Meeting be approved:

Motion:	Jamie Bruton
Second:	Chris Finnin
Action Taken:	6 Approved / 0 Not Approved

F. Board Award/Recognition:

- Mr. Joe Schneider** – Teacher, High School History – In recognition of being one of 15 finalists in the county-wide Citadel Heart of Learning Award program. Joe

will receive \$500 to be used in his classroom when he is honored at the awards banquet on May 3rd.

2. **Ms. Devyn Davis** – Teacher, Elementary Health & PE – In recognition of receiving the Young Professional of the Year Award from the S.E. District of the Pennsylvania Association of Health, Physical Education, Recreation, and Dance. This award program is designed to recognize young professionals with less than five full years of teaching experience in order to promote their professionalism and dedication to the fields of health and physical education.

G. Curriculum, Instruction, and Assessment:

The CEO recommends approval of the following:

1. *Units of Study for Teaching Reading* and *Units of Study for Teaching Writing* in grades K-5 effective for the 2016-2017 school year. This curriculum is based on the work of Lucy Caulkins and Columbia University’s Teachers College.

Move that the Curriculum, Instruction, and Assessment items be approved:

Motion:	Chris Finnin
Second:	Jaime Bruton
Action Taken:	6 Approved / 0 Not Approved

H. Business and Operations:

The CEO recommends approval of the following:

1. Financial Reports:
 - General Fund March 2016 – Profit/Loss, Balance Sheet, Accounts Payable
 - Child Care March 2016 – Profit/Loss, Balance Sheet
 - Food Service March 2016 - Profit/Loss, Balance Sheet, Accounts Payable
 - Year-to-Date Profit/Loss – General Fund, Food Service, Child Care
2. Selection of the following:
 - a. MKSD Architects as Collegium’s architect of record.
 - b. Affirmation of Boenning & Scattergood as bond underwriter for the planned 2016-17 Collegium bond offering.
 - c. Valentine DiGiogio of Stradley Ronan as bond counsel for the planned Collegium Charter School bond financing of 2016-17.
3. Expenses related to the anticipated 2016-17 Collegium bond offering, related construction, and real estate acquisition projects are to be tracked by Collegium and repaid from the 2016-2017 bond proceeds.
4. Docuware Contract: Software to digitalize student records, enrollment process, etc. (\$10,000 set-up/training/one-time fee, \$1,250/month for five years)
5. MKSD Architects: Fee Proposal for 515 Construction Plan (not to exceed \$7,000 – general fund will be reimbursed with 2016 bond proceeds)
6. Acceptance of PDE/PaTTAN Co-Teaching Grant (\$3,420.00)

Move that the Business and Facilities items 1, 4, 5 and 6 be approved. See attached abstention vote for items 2 and 3:

Motion:	Jaime Bruton
Second:	Tony Drager
Action Taken:	6 Approved / 0 Not Approved

I. Personnel:

The CEO recommends approval of the following:

1. Job Descriptions – Chief Operating Officer (new) and Special Education and 504 Coordinator (revision)
2. Personnel list.

Category	Name	Position	Start Date	End Date
Leave of Absence - FMLA	Katie Farry	Teacher, 2 nd Grade	04/07/2016	06/17/2016
Appointment – Long-term sub	Kelsey Llewellyn	LTS – Teacher, 2 nd Grade	04/04/2016	06/17/2016
Leave of Absence - FMLA	Geena Teodecki	Teacher, Elem. Art	03/21/2016	06/17/2016
Leave of Absence - FMLA	Jamie Silverthorne	Custodian	03/21/2016	04/15/2016
Separation	Ray Kendrick	Teacher, HS Health/PE	NA	04/19/2016
Appointment – Certification	Brandon Prieto	Teacher, HS Health/PE	04/18/2016	NA

Move that the Personnel items be approved:

Motion:	Chris McHenry
Second:	Jaime Bruton
Action Taken:	6 Approved / 0 Not Approved

J. Policy:

The CEO recommends approval of the following:

1. 2016-2017 School Year Calendar Revisions – Monday, April 17th (school closed) and early dismissal days for MS and HS exam dates in January and June.

Move that the Policy items be approved:

Motion:	Chris McHenry
Second:	Jaime Bruton
Action Taken:	6 Approved / 0 Not Approved

K. Executive Session Update – Dr. Tony Drager: we met in executive session on March 17, 2016 and discussed legal and real estate issues. We also met April 17, 2016 and discussed legal and personnel issues.

L. New Business:

1. The draft of the 2016-2017 School Year Budget is presented to the Board and to the public. Details of the budget were shared at the public work session on April 14, 2016. In accordance with Pennsylvania regulations, the draft will be posted on the Collegium website and in the main office of the 435 building. The Board will be voting on the budget at their June meeting.

M. Additional Remarks from the Public: NEHS presentation – members are: Mina H. – President, Melanie L. – Vice President, Taylor F. – Treasurer, Foram S. – Co-Secretary, Kaleah T. – Co-Secretary, Alexander F., Andrew F., Eesha J., Chaitra M.*, Olin R., Pranav S.*, Nicholas S., Patrick G.*, Mark H., Abigail H., Aditi I., Nicholas K., Brian M., Sophia M.*, Grace O., Patrick O., Timothy S., Julie B., Taylor D. *, and Maia R.

N. Adjournment to Executive Session:

Motion:	Chris Finnin
Second:	Jaime Bruton
Action Taken:	6 Approved / 0 Not Approved

Abstention vote:

H. Business and Operations:

The CEO recommends approval of the following:

2. Selection of the following:
 - a. MKSD Architects as Collegium's architect of record.
 - b. Affirmation of Boenning & Scattergood as bond underwriter for the planned 2016-17 Collegium bond offering.
 - c. Valentine DiGiorgio of Stradley Ronan as bond counsel for the planned Collegium Charter School bond financing of 2016-17.

3. Expenses related to the anticipated 2016-17 Collegium bond offering, related construction, and real estate acquisition projects are to be tracked by Collegium and repaid from the 2016-2017 bond proceeds.

Motion:	Jaime Bruton
Second:	Tony Drager
Action Taken:	4 Approved / 0 Not Approved

Anthony J. Drager
May 19, 2016