



Mission Statement of Collegium Charter School

The Collegium Charter School Community will work tirelessly to ensure the highest possible futures for our students, to nurture them, to empower them to recognize in themselves uniqueness and talent, to initiate in them scholarship and responsibility, and to develop in them the desire for a lifetime filled with optimism, generosity, character and confidence. Our goal will continually be to prepare each student for the rigors of college life and to hold ourselves and our students accountable for our mutual success.

Board of Trustees Regular Public Meeting - Minutes
 Thursday, May 19, 2016
 435 Creamery Way, Exton, PA 19341
 Viktor Ohnjec, President
 Antoinette Rath, Ed.D., CEO
 Latsha Davis and McKenna, P.C. Solicitor

A. Meeting Called to Order by the President at 7:00pm.

B. Notice of Meeting: In compliance with the Pennsylvania law and the By-laws of the Board of Trustees, the date, time and location of this meeting have been published in The Daily Local News, the Collegium website and on the Collegium calendar.

C. Pledge of Allegiance

D. Board of Trustee Roll Call:

Name	Present	Absent
Viktor Ohnjec	x	
Jamie Bruton	x	
Dr. Tony Drager	x	
John Jackson	x	
Nicole Anderson	x	
Carolann DiMaggio		x
Dr. Chris Finnin	x	
Chris McHenry	x	

E. Approval of Minutes:

Move that the minutes of the April 21, 2016 Regular Public Meeting be approved:

Motion:	Jaime Bruton
Second:	Nicole Anderson
Action Taken:	7 Approved / 0 Not Approved

F. Board Award/Recognition:

- Hannah Luong (7th Grade)** – In recognition of being one of 12 finalists in the county-wide Chester County Intermediate Unit’s Autism Awareness sneaker design contest. Hannah’s Autism Awareness sneaker design was featured in the Chester County Art Association’s Chester County High School Art Show in April.

G. Curriculum, Instruction, and Assessment:

There are no items for approval this month.

H. Business and Operations:

The CEO recommends approval of the following:

1. Financial Reports:
 - General Fund April 2016 – Profit/Loss, Balance Sheet, Accounts Payable
 - Child Care April 2016 – Profit/Loss, Balance Sheet
 - Food Service April 2016 - Profit/Loss, Balance Sheet, Accounts Payable
 - Year-to-Date Profit/Loss – General Fund, Food Service, Child Care

Move that the Business and Facilities items be approved:

Motion:	Nicole Anderson
Second:	Jaime Bruton
Action Taken:	7 Approved / 0 Not Approved

I. Personnel:

The CEO recommends approval of the following:

1. 2016-2017 Health Insurance Plans (see proposal).
2. Personnel list.

Category	Name	Position	Start Date	End Date
Leave of Absence - FMLA	April Mullen	Teacher, Music Elem.	05/13/2016	12/16/2016
Appointment – Long-term sub	Denise Webb	Teacher, Music Elem. LTS	05/02/2016	06/17/2016
Leave of Absence - FMLA	Casey Smith	Teacher, 2 nd Grade	04/14/2016	06/7/2016
Appointment – Long-term sub	Sarah Hannan	Teacher, 2 nd Grade LTS	04/11/2016	06/17/2016
Leave of Absence - FMLA	Sarah Kauffman	Teacher, 6 th Grade LS	04/21/2016	06/17/2016
Appointment – Long-term sub	Bruce Essick	Teacher, 6 th Grade LS LTS	04/18/2016	06/17/2016
Appointment – Non certified	Susie Varner	Instructional Assistant, 4 th Grade LS	04/19/2016	NA
Appointment – Non certified	Ashley Fry	Instructional Assistant, 500 Building	05/02/2016	NA
Leave of Absence - FMLA	Elaine Krauss	Instructional Assistant, 1 st Grade	04/25/2016	06/06/2016
Appointment – Non certified	Talitha (Tali) Trofa	Instructional Assistant, 150 Building Floater	05/02/2016	NA
Separation	Jordan Thomas	Teacher, Spanish LTS	N/A	04/29/2016
Appointment – Certification	Nathalie Ferrer	Teacher, Spanish LTS	04/29/2016	06/03/2016
Separation	Rick Esche	Assistant Principal, 500	N/A	06/17/2016
Appointment – Certification	Kristin Camburn	Assistant Principal, Elem.	08/04/2016	N/A
Separation	Eric Carey	Curriculum & Assessment Coordinator, Grades 7-12	N/A	06/30/2016
Appointment – Certification	Rebecca Ratti	Curriculum & Assessment Coordinator, Grades 7-12	07/01/2016	N/A
Appointment – Certification	Beth Jones	Chief Operating Officer (C.O.O.)	07/01/2016	N/A

Separation	Kim Sheller	Instructional Assistant, 515 I:1	N/A	04/08/2016
Separation	Erin McCloskey	Sub Nurse	N/A	05/02/2016
Separation	Don Ash	Director of Technology & Operations	N/A	07/29/2016

Move that the Personnel items be approved:

Motion:	Jaime Bruton
Second:	Nicole Anderson
Action Taken:	7 Approved / 0 Not Approved

J. Policy:

The CEO recommends approval of the following:

1. Purchasing Policy
2. Black Student Union Student Initiated Club for High School Students
3. 2016-2017 Collegium Student Code of Conduct (changes highlighted)
4. Reporting Forms for Use By CCS Administration
 - a. Child Abuse Reporting Form
 - b. Harassment, Intimidation, and Bullying Reporting Forms

Move that the Policy items be approved:

Motion:	Nicole Anderson
Second:	Jaime Bruton
Action Taken:	7 Approved / 0 Not Approved

K. Executive Session Update – Dr. Tony Drager: We met in executive session on April 21, 2016 and May 12, 2016 and discussed legal and personnel issues.

L. New Business: Both the Executive Session and the Board of Trustees Meeting will be held on June 9, 2016. There will be no June 16th meeting.

M. Additional Remarks from the Public: None.

N. Adjournment to Executive Session:

Motion:	Jaime Bruton
Second:	Chris Finnin
Action Taken:	7 Approved / 0 Not Approved

Anthony D. Drager
6/9/2016