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www.collegiumcharter.com

EMPLOYMENT APPLICATION

COLLEGIUM CHARTER SCHOOL is an Equal Opportunity Employer

PLEASE PRINT

Position(s) for which application is being submitted: _____

PERSONAL INFORMATION

Last Name _____ First Name _____ MI _____

Street Address _____ Apt # _____

City _____ State _____ Zip Code _____

Telephone Home # ____ - ____ - ____ Cell # ____ - ____ - ____ Email _____

Are you legally eligible for employment in the U.S.A.? Yes ___ No ___

Social Security # _____ - _____ - _____ When are you be available to

Are you presently employed? Yes ___ No ___ begin work? _____

Have you ever applied to CCS before? _____ Position? _____ When? _____

Referred by _____ Relationship to anyone in our employ? Yes ___ No ___

Name relative(s) currently/previously employed by CCS? _____

EMPLOYMENT EXPERIENCE

(List below last three employers, starting with most recent one first.)

Date (Month/Year)	Name and Address of Employer	Salary	Position	Reason for Leaving
From: To:				
Date (Month/Year)	Name and Address of Employer	Salary	Position	Reason for Leaving
From: To:				
Date (Month/Year)	Name and Address of Employer	Salary	Position	Reason for Leaving
From: To:				
Date (Month/Year)	Name and Address of Employer	Salary	Position	Reason for Leaving
From: To:				
Date (Month/Year)	Name and Address of Employer	Salary	Position	Reason for Leaving

Which of these jobs did you like best? _____

What did you like most about this job? _____

EDUCATION

	Name	Location	From	To	Graduate
High School					
College					
Other					
Special Training					

CERTIFICATIONS/CREDENTIALS

(List all areas in which you hold valid non-expired Pennsylvania and/or out-of-state teaching certificates. Note: Applicants holding certificates from another state must obtain a Pennsylvania Certificate in order to teach in Pennsylvania Public Schools.) Credentialed non-teacher applicants, list certifications as well.

Area of Certification/Credentials	State

**Present Membership in National
Guard or Reserves**

U.S. Military or Naval Service _____ Rank _____

PROFESSIONAL REFERENCES

(Non-Relatives)

Name	Business Name	Email Address	Phone Number

I certify that all the information provided by me on my application/resume, employment paperwork and during the entire interview process is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application/resume and employment paperwork may be rejected and, if I am employed, my employment may be terminated at any time.

I hereby authorize any and all of my previous employers and/or supervisors to release any and all of my personnel records, and to respond fully and completely to all questions that officials of Collegium Charter School may ask regarding my prior work history and performance. I will hold such previous employers and/or supervisors harmless of any and all claims that I might otherwise have against them with regard to statements made to Collegium Charter School. I further authorize Collegium Charter School to investigate my background, now or in the future, to verify the information provided and release from liability all persons and/or entities supplying information regarding my background.

Date

Signature of Candidate (in ink)